

Centre Manager: A Path of Service & Merit

Mahamudra Centre for Universal Unity | Colville, NZ

Are you ready to transform your professional expertise into a profound spiritual offering?

Mahamudra Centre, a precious sanctuary of the FPMT lineage nestled in the rugged beauty of the Northern Coromandel, is seeking a dedicated, resilient, and kind-hearted **Centre Manager** to join us for an immediate start.

This is more than a job; it is a lifestyle and a rare opportunity to practice "Service as Practice." As the heart of our remote retreat centre, you will be the anchor for our community, ensuring that every guest, retreatant, and monastic who visits finds a stable, professional, and peaceful environment for their inner journey.

The Role

Working in close, daily collaboration with our "hands-on" Centre Director, you will be the operational "hub" of Mahamudra. You will manage the daily flow of a remote 8-acre sanctuary—from digital administration to the practicalities of rural living.

Key Responsibilities:

- **Hospitality & Guest Care:** Managing bookings and creating a "warm, heart-led" welcome for all.
- **Operations & Admin:** Overseeing office systems, basic IT, and marketing with an astute and professional eye.
- **Dharma Service:** Leading morning meditations and preparing the Gompa and Altars for Pujas (training provided).
- **Team Leadership:** Recruiting, inspiring, and supervising our volunteers with compassionate assertiveness.
- **Rural Stewardship:** Being a "mucker-in"—comfortable checking water tanks, changing gas bottles, and coordinating DIY maintenance.

The Ideal Candidate

We are looking for a mature Buddhist practitioner—ideally within the FPMT tradition—who understands that while the financial remuneration is modest, the **Merit is immeasurable.**

- **Communication:** You are a swift and positive communicator, comfortable with frequent daily contact (calls/emails) with the Director to keep the Centre aligned.

- **Resilience:** You thrive in a remote, quiet environment and possess the emotional maturity to handle the "highs and lows" of retreat life with a happy, outgoing disposition.
- **Professionalism:** You take direction well, follow established systems diligently, and possess a "roll-up-your-sleeves" work ethic.
- **Mindset:** You see the benefit in every task, from cleaning a cabin to leading a meditation, knowing it all serves the liberation of sentient beings.

The Offering

- A weekly wage/stipend.
- On-site accommodation in a stunning natural setting (utilities included).
- All meals provided.
- Full access to our world-class courses, teachings, and retreats.
- The chance to live and work in a "wisdom and purification" environment that has transformed lives for over 45 years.

Note for Couples: We are also currently seeking a *Spiritual Program Coordinator* and a *Volunteer Maintenance Lead*. We warmly welcome applications from couples wishing to offer service together.

How to Apply

If your heart feels called to serve the lineage of Lama Yeshe and Kyabje Zopa Rinpoche in this unique capacity, please send your CV and a cover letter outlining your professional experience and Dharma background to:

Lisa Bavidge, Centre Director Email: lisa@mahamudra.org.nz **Phone:** +64 27 777 4343

Available for an immediate start. We look forward to welcoming a dedicated practitioner to our team.