

Himalayan Buddhist Meditation Centre

Kathmandu, Nepal

Manager/Spiritual Program Coordinator (SPC) needed from April 2022 onwards.

HBMC is an FPMT centre located in the heart of Kathmandu. We are looking to recruit a dynamic and organised person as the Manager/Spiritual Program Coordinator (SPC).

Established in 1982, HBMC is a small sister centre to Kopan monastery. There is a weekend teaching program plus weekday meditation classes.

The SPC is co-appointed by the Centre Director and the Centre Services Director at FPMT International Office.

Qualifications required for this position:

- Devotion to Lama Zopa Rinpoche, and familiarity with and respect for the FPMT organisation
- Ability and enthusiasm to establish a program of ongoing meditation and teachings, while ensuring the quality, variety and depth of the program reflects the unique teaching style of Lama Thubten Yeshe and Lama Zopa Rinpoche.
- Advertising skills including making use of flyers, newspapers etc.
- Internet savvy, capable of navigating and updating FB and website.
<https://www.facebook.com/Himalayan-Buddhist-Meditation-Center-191202170939744/>
<http://fpmt-hbmc.org/>
- Good oral and written communication skills in the English language is essential
- Previous experience with planning and organising events an advantage
- Basic Dharma knowledge with ability to lead meditations an advantage
- Cultural awareness of Nepal an advantage

Benefits

- Access to Kopan Monastery and the annual teachings of Kyabje Lama Zopa Rinpoche.
- Possibilities to assist in organising and being a paid pilgrimage leader to the holy Buddhist sites in the Kathmandu Valley.

Travel & Accommodation

- HBMC currently has no income. Therefore the centre is unable to offer travel or accommodation and living expenses including visa fees to the Manager/SPC.
- Taxi fares related to HBMC work will be covered by the centre.

Application

- Questions regarding the position and terms and conditions can be addressed via email.
- Email with a letter of interest.
- Include copy of CV
- 1 spiritual reference/Dharma friend, preferably connected with the FPMT.

Contact – the FPMT South Asia Regional Coordinator

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