



Position Description Interpreter, Chenrezig Institute

Employer Chenrezig Institute	Department Spiritual Program	Title Interpreter
Employment Status Full time two year contract	Location Onsite	Hours (pw) 35 hrs
Manager Spiritual Program Coordinator	Mentor Geshe Tsultrim	Position Approved Centre Director
<p>Mandatory Qualifications/Skills</p> <p>Graduate of Lotsawa Rinchen Zangpo Program, or demonstrating an equivalent level of Tibetan language competency.</p> <p>The ability to interpret for all levels of FPMT programs, especially basic Lamrim, Lojong and basic initiations, and all the core and supplementary subjects of FPMT's Basic Program - and to interpret personal questions addressed to the Tibetan teacher.</p> <p>Excellent English language skills</p>	<p>Preferred Qualifications/Skills</p> <p>Knowledge of FPMT culture and education programs</p> <p>Familiarity with Lama Zopa Rinpoche's mission for FPMT.</p>	<p>Desirable</p> <p>Familiarity with Chenrezig Institute and its spiritual program.</p> <p>Ability (or willingness to learn) to use audiovisual equipment required for Zoom, live streaming and recording teachings</p>



About Chenrezig Institute

Chenrezig Institute is an FPMT centre for Tibetan Buddhist study, meditation, practice and retreat located in the semi-tropical Sunshine Coast region of Queensland, Australia. The institute was established by Lama Yeshe and Lama Zopa Rinpoche in 1974, and is one of the oldest and largest FPMT centres in the Western World. Geshe Phuntsok Tsultrim, our resident Geshe, has been teaching here since 2014. We have a resident sangha community and a number of staff and volunteers living onsite. Centre facilities include guest accommodation and retreat huts, the Big Love Cafe, the Wellbeing Centre (hired to external groups offering secular courses including yoga), library, shop and Art Studio. Our spiritual program includes classes for students at all levels, including introductory courses, the FPMT Discovering Buddhism program and the FPMT Basic Program.

Role Description

The Interpreter's job is to provide oral interpretation from and to Tibetan for the Geshe for all of his centre-related activities.

Primary Responsibilities:

- Providing interpretation into English for all Chenrezig Institute (CI) Geshe teachings including:
 - Basic Program teachings - intensive courses of some weeks or months duration. Usually these courses involve one Geshe teaching per day, three days per week with breaks between modules. The yearly BP program at CI generally runs from March to early December.
 - General Program teachings - currently these include Friday and Sunday Geshe teachings (1.5 hrs each), occasional weekend teachings, and the annual Lamrim retreat (10-14 days) with/without other shorter retreats such as an Easter retreat.
 - Teachings at our sister centre Langri Tangpa Centre (Brisbane) and other centres as invited, teaching at seminars, public lectures both at the centre and outside venues, and teaching on tour.
- Preparing and becoming familiar with the subject matter prior to the actual teaching and interpreting time. The 35 paid hours per week are inclusive of this preparation time, recognising that more preparation time will be required at the beginning of the contract than at the end.
- Providing interpretation for the CI Geshe during private interviews and meetings with centre students, staff, community members and others as requested.
- Providing interpretation for the CI Geshe during ceremonies and events including but not limited to pujas, refuge ceremonies, community events and social gatherings.



- Becoming familiar (if not already) with the Australian culture and philosophy to facilitate transmission of the Dharma and to further the aims of FPMT.
- Participating as a member of the Spiritual Program Committee, assisting the SPC and Program Committee in creating and delivering the spiritual program ensuring it is a comprehensive program for all levels of students.
- Liaising with the CI multimedia manager to assist high quality live streaming and recording of Geshe teaching interpretation.
- Supporting the Chenrezig Institute online learning platforms through interpretation of teachings which are live streamed or recorded.

Secondary Responsibilities

- Providing interpreter services for visiting Geshes/Tibetan lamas as requested by the centre Director or SPC
- The center director may request the geshe and interpreter to attend social functions connected with their roles when it is seen that this will be of benefit. If this is an official requirement, it should be within working hours or at the geshe and interpreter's discretion.

Remuneration: A remuneration package will be negotiated with the successful candidate including payment in-kind (a contribution towards accommodation at the centre, meals, and private health insurance) and a fortnightly payment in cash.

Contract: 2 year renewable contract with a 6 month probationary period

Starting date: Late 2022 with a view to interpreting teachings from January 2023

To apply: Please send a cover letter outlining your interest in this role and addressing the required qualifications and skills, together with your CV (professional and dharma) and contact details of two referees to Rosie Muller, Spiritual Program Coordinator, Chenrezig Institute:
spc@chenrezig.com.au