Ocean of Compassion Buddhist Center

Seeks a suitably qualified and experienced Dharma student to serve as CENTER DIRECTOR

We are looking for an experienced, dynamic, confident, hands-on director, who can motivate, support and lead staff and volunteers at Ocean of Compassion; ensuring that the center provides the best possible service to all sentient beings and fulfils the vision of Lama Zopa Rinpoche.

Ocean of Compassion is a small but growing non-residential teaching center located in the Northern California Bay Area, in the city of Campbell, in the South Bay. Since its establishment in 1990s, the purpose of Ocean of Compassion has been to provide opportunities for study and practice of the Buddhist path, enabling Dharma students to develop their natural compassion and wisdom. Ocean of Compassion is affiliated with the Foundation for the Preservation of the Mahayana Tradition (FPMT).

The opportunity to lead Ocean of Compassion at this time is particularly exciting as we are currently privileged to have Gyumed Khensur Rinpoche Lobsang Jampa teaching monthly at our center. As one of the last generation of Tibetan Buddhist scholars to begin their educational careers in Tibet prior to the Chinese invasion, Gyumed Rinpoche Lobsang Jampa has played an instrumental role in the reestablishment and preservation of Tibetan Buddhist traditions in exile, and in the spread of Tibetan Buddhism to the Western world. In addition to this blessing, Ocean of Compassion has hosted many precious and dynamic visiting teachers including Lama Zopa Rinpoche, His Eminence Ling Rinpoche, Venerable Rene Feusi, Geshe Sherab, Venerable Sangye Khadro, and many others, and we are looking forward to next year!

The position of center director is usually for two years and is renewable if it is considered beneficial. The center has an active board ensuring robust good governance, and the director will report to and be supported by a dedicated board and an active volunteer group and community members. This position has a small stipend.

Core responsibilities will be determined by the Ocean of Compassion Board requirements and FPMT policy, and include but are not limited to:

- To develop and direct the Center towards the fulfillment of the FPMT mission while maintaining the greatest possible harmony within the center.
- Understand and maintain FPMT policies and guidelines, legal and ethical compliances.
- Represent the center at community events, FPMT Bay Area sister center events and initiatives, and FPMT national and international meetings where possible.
- Be especially sensitive and skillful when matching the goals of the community’s Sangha, lay students and visitors.
- To manage and support the Spiritual Program Coordinator in creating a robust calendar of teachings, meditation, practices and retreats in line with FPMT standard education programs.
To ensure the financial health of the Center, including budgeting available income, initiating grants and fundraising activities, and fostering, building and maintaining relationships with donors and our supporting community.

To oversee all areas of the Center's services, including the management and care of members and volunteers, resident teacher care, visiting teacher care, regular weekly Buddhist study, practice, and meditation programs, wellness programs, the upgrading of administrative and marketing strategies, and maintenance of center premises.

Holding regular community and committee meetings, fostering clear communication and encouraging members of the community to take an active role in the center development.

Center promotion and public relations in the broader community.

Liaising well and managing relations with the FPMT’s North American and International offices, our Bay Area sister centers (Vajrapani Institute for Wisdom Culture, Land of Medicine Buddha, and Tse Chen Ling), our larger local Buddhist and interfaith communities, and local authority, bank, auditors, suppliers and the wider community.

Selection Criteria:

- Devotion to, or at least sincere respect for Lama Zopa Rinpoche, and familiarity with and a commitment to the work and values of the FPMT organization. Previous experience as an FPMT Center or Project Director, Spiritual Program Coordinator, and/or Board of Directors member, is a strong plus.
- Enthusiasm for Dharma practice.
- Proven inclusive leadership and excellent, intelligent, mindful and compassionate people management skills.
- A good working knowledge of Tibetan Buddhism, and sensitivity to Tibetan culture and its protocols.
- Ability to work flexible hours, especially during retreats and events.
- Demonstrated ability to work co-operatively and harmoniously with others.
- Excellent English verbal and written communication skills.
- Computer literacy, together with an understanding of the potential, capabilities, and responsibilities of social media.
- Demonstrated ability to prioritize and manage time effectively.
- Patience, compassion and a sense of humor!
- Ability to provide a background check.
- For international applicants, a legal right to work in America.

To apply: Please send your professional resume and a cover letter explaining your interest in this position, outlining your experience with FPMT, and outlining your experience with the dharma, along with 2 references (one dharma and one professional) to beth@oceanofcompassion.org.

Please direct enquiries to Beth Dart at beth@oceanofcompassion.org.

For further information about Ocean of Compassion, please visit our website: www.oceanofcompassion.org