Opportunity to Offer Service as FPMT UK National Coordinator

The FPMT Center Services director invites applications from suitably qualified individuals who are interested in offering service in this key role.

The National Coordinator (NC) supports local FPMT affiliates and study groups in their work to offer the FPMT Five Pillars of Service and fulfil the FPMT Mission statement. FPMT regional and national coordinators provide support by working as a local link between affiliates and International Office, as part of FPMT regionalization strategy.

Key Functions:
To support and monitor FPMT centers, projects, services and study groups in the UK. This includes:

- Helping all to understand and implement FPMT policies, guidelines, and the Five Pillars of Service.
- Organizing national meetings and follow up.
- Giving advice based on familiarity with FPMT policy and guidelines, local law and good practice, in order to help affiliates to develop sustainably and well as part of the FPMT mandala. This may include legal, fundraising and marketing support as time allows.
- Identifying and helping to resolve possible problems before they become serious.
- Ideally attending European regional meetings, and any international CPMT meeting, to represent the UK.
- As the local Designated Protection Person, keeping protecting from abuse as an essential consideration by local entities.
- Managing and supporting the UK Education Coordinator.
- If required, recruiting, managing and supporting an FPMT UK Tour Coordinator.
- Working with the European regional coordinator, and other FPMT regional and national coordinators.
- Coordinating any visit by Lama Zopa Rinpoche.

Skills Required:

- Previous experience offering service in the FPMT organization, ideally as a director, SPC or board member;
- Good communication skills;
- Well organized, with good time management skills;
- Computer literate (comfortable with email, word processing, excel, etc.);
- Experience of keeping financial records.
- Have approximately 7 hours per week to offer to the role, with some flexibility.
- Ideally not currently serving as an FPMT director or SPC;
- Able to begin the handover from the current NC and induction with the Center Services director in August, and to formally start in September 2022.

This is a part-time volunteer position, reporting to the Center Services director at FPMT International Office.

To Apply:
Please send a brief explanation of why you are interested in this position, together with your cv to Claire Isitt, Center Services director – claire@fpmt.org and Ven Barbara - fpmtukcoordinator@gmail.com by May 31 2022.