

# **Volunteering at Root Institute for Wisdom Culture, Bodhgaya, India.**

*Thank you for your interest in volunteering at Root Institute!  
Volunteering with us is a wonderful opportunity to offer service in the blessed environment of Bodhgaya. Root Institute seeks committed volunteers to form a dedicated team who will fulfil Lama Yeshe and Lama Zopa Rinpoche's wish to return the kindness of the Indian people by providing the opportunity for people to study and practise the Buddha dharma and by serving the impoverished community in and around Bodhgaya.*

*Volunteers should be willing to live according to the Buddhist Five Precepts, essentially with an interest in spiritual practice and a sincere respect for our spiritual environment (there is little normal social life in Bodhgaya). The spiritual programmes as well as the community health projects are run according to Buddhist principles and beliefs. The work is satisfying and exciting, with space for creativity in the work place.*

---

## **Opportunities for 2018 – 2019**

- ***Events Coordinator and Hospitality***

We are seeking an energetic, efficient and computer-literate person to coordinate special events that will take place at RI during the season.

Key responsibilities are to:

- Meet and greet guests;
- Data entry and emailing;
- Preparing brochures, hand outs, and guest and meal badges.
- Overseeing the accommodation and meals - cleanliness, preparedness and maintenance of rooms and the arrangement of dishes in the dining hall. This involves working closely with the cleaning, dining and ancillary staff and volunteers.

- ***Receptionist / House Manager***

We are seeking an energetic, efficient and computer-literate person for our reception/office.

Key responsibilities are to:

- Meet and greet guests;
  - Bookings management and emailing;
  - Oversee the accommodation - cleanliness, preparedness and maintenance. This involves working closely with the cleaning and ancillary staff.
  - Coordinate with the kitchen staff with respect to menus, meals and ordering of groceries and vegetables.
  - Invite guests to check our dharma items at the Lotus fund when the occasion arises
- 

*If you would like to know more about any of these positions and if you think you would like to work in Bodhgaya in India, holiest of holy places, then please email the following documents:*

- Current C.V.
- Letter of motivation
- Recent photo
- 2 professional references

To Ven. Tenzin Paldron: [director@rootinstitute.ngo](mailto:director@rootinstitute.ngo)

*For all these positions, we have a preferred commitment for 8 months during our season.*

*All volunteers who can commit to at least three months or more, however receive accommodation plus three delicious vegetarian meals per day and a great deal of satisfaction and merit from benefitting many people.*

-----